

## Meeting Minutes for October 19, 2011

Attendees: Jamie, Jenn M, Debbie, Danielle, Rachel, Jen B, Kendall, Fred, Jeannine

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### Updates from Jenn Mason:

- New gift cards are being added to gift card sales in December: Candy Shop and Pottery Shop in town
- What is going on with Weekly Readers? Schools are still sending them home, yet we took them out of the budget

### Budget Updates from Kendall:

- Jamie has a contact at the publisher to send extra assignment books back. The publisher will reimburse us the funds
- Simply giving going good at \$3875. We reduced our expectations but added events this year so in the end the budget should even out. Simply giving should help this
- The accountant is not sure about the IRS forms. The IRS wants a schedule A but Kendall came across paperwork from the old accountant to the contrary. That is all being worked out with the new accountant and Kendall will keep us posted
- Green Fundraising: Kendall representative for GLEN, Jeannine for 7<sup>th</sup> and Jamie for ATL. Jamie will make a flyer for the program for all schools. Representatives from each school will put a box by the office and one by the computer lab. We are collecting used printer cartridges, toners and old cell phones. Ribbons Express will pick them up at the schools. Tera Cycle provides pre paid shipping labels for us to send them in for redemption. Cartridges earn two cents and cell phone fifty cents. Flyers for parents will be printed and placed in teachers' boxes so that they are aware of what is going on. Deadline for boxes in the schools and flyers is October 31, 2011.
- Rachel updated us on the green folder count:
  - 40 green folder families at ATL
  - 2 at 7<sup>th</sup>
  - 35 at GLEN
- Field Day T Shirt quotes. Last year we paid \$5.50 per shirt. This year Jamie got multiple quotes with the lowest being from Nationwide Printing for \$4.42 (garnet) and \$4.12 (gold)
- Teacher allotments: Jenn is talking to Mr. Ornsby about who from ATL and 7<sup>th</sup> get the money

### PTG meetings:

- Daryl Kobb is coming to the next public PTG meeting hopefully this is going to bring our attendance numbers up. He is making books specific to HH, using our school names and teacher names. He will have them to sell at PTG
- Rachel knows another children's science book author who would speak for free as a guest, however we would need to pay her travel expenses from NH

### Grocery Connection from Debbie:

- In September we had \$6400 in sales at a \$320 profit. In October we had \$6250 in sales at a \$312.50 profit
- Sales are lower than last year by \$500 to \$600 per month

- Projected income is \$4800
- There are few new people. ATL has been quiet. GLEN is down, but are historically the highest

#### Events:

- November 19 is the Vendor Show
  - Need 40 vendors but only have 3 confirmed
  - Rachel will sit at a table and sell reserve cards
- Schoolstore.com
  - They give 7% back for Target
- Spirit Wear
  - We made \$280.50. Jen B sold the surplus except for a gold football jersey. Last year we made \$333 all year so we are on track to meeting that amount
  - Have bumper stickers left to sell at Vendor Show for \$5
- Hoots and Howls: Rachel
  - 21 kids from the HS have volunteered for the games. Kenny's World is getting us pumpkins for forty cents a piece or \$40 for a whole skid. Rachel also bought tickets for the Chinese Auction
  - We are not doing Hoots pictures this year due to low numbers in the past couple of years
  - Banner is on Station Ave right now
- Night at the Ritz
  - Flyer for the event was made and can go home at the end of Oct. It is already on the e-board

#### Sunshine Fund: Jen B

- Mrs. Lutz had a personal tragedy. Jen B is sending her a Wegman's gift card and note from PTG for a prepared dinner on us. Her budget is between \$40 and \$50. She will work on getting that together the week of October 24, 2011

#### Website: Fred

- Send any flyers or docs to Fred and he will post them on the e board
- Anna D approves all flyers before they are posted
- Save docs as PDF
- Fred has the code for the drop box
- Jena is looking at Google system for keeping docs rather than the drop box, as it seems to be easier
- Fred updated us on the possibility of the HS forming a PTG. It is an open item that will be talked about by the administrators in upcoming meetings
  - They would fundraise as well, for example if the school needed to upgrade its IT structure the HS PTG could help with that

#### General Updates:

- The HH travel soccer is having a Beef and Beer at the Marion House in Haddonfield to raise funds for the program. There will be a Chinese Auction