



Memorial Middle School PTO

www.mmsptoct.org

PTO MEETING: 9.26.18

MINUTES

- I. **Welcome and Introductions:**
 - a. Colleen Brower, Amy Parrott, Lisa Ferguson, Kanwal Hussain, Janessa Greenwood, Jennifer Caraglor, Jennifer Murphy, LeeAnn Cassidy

- II. **Budget/Financial Report:**
 - a. The budget for 2018-2019 was reviewed and approved unanimously.
 - b. Two changes were discussed and will be reflected in final budget.
 - i. Spirit Wear
 - ii. TD Affinity program

- III. **PTO Advisory:**
 - a. Our new Superintendent, Joshua Smith introduced himself and gave a brief history of his time spent in education
 - b. Discussion of armed security officers commenced
 - c. Restorative Practices Informational Session w/Dr. JoAnn Freiberg, Wednesday, 10/3, 6:30-7:30 pm, PHS AP Room

- IV. **Principal's Report:**
 - a. Mrs. Murphy gave an overview of the RULER (Recognizing, Understanding, Labeling, Expressing and Regulating emotions) program and discussion of next steps and support.
 - i. MMS would like to send more teachers for training and feels this will facilitate the program implementation at school.
 - ii. Mrs. Murphy is hoping to get some funding from the region
 - iii. Amy discussed concerns with the cost of teacher training in RULER and retention of said teachers in the school. Mrs. Murphy understood concern and will take that into consideration when choosing teachers for training.
 - b. Staff is needed for Science Bowl and Math Counts, Mrs. Murphy suggested a parent may want to head these efforts?

- V. **Teacher Representative Report (LeAnn Cassidy)**
 - a. A big thank you for the welcome back luncheon, all are very appreciative of PTO efforts and generosity.
 - b. Mr. Ball is working on the Author visit for this year and will let us know who/when.
 - c. Teachers are working on the International Day events
 - i. Kay mentioned a need for a Science Fair or Cultural Days at MMS. Mrs. Cassidy feels this can be considered for International Day plans.

- VI. **Follow up:**
 - a. Meeting minutes need approval and posted to our website:
 - b. Teacher Grants email will be sent by Colleen this Friday. Timeline is as follows:
 - i. Distributed on 9/28
 - ii. Applications due on 10/26
 - iii. Applications reviewed at our PTO meeting 11/14

- iv. Response letters sent on 11/20
- v. Original receipts due for reimbursement on 1/7/19
- vi. Picnic tables pre-approved, paperwork forthcoming
- vii. Scholastic Art Magazine pre-approved, paperwork forthcoming

VII. Upcoming Events and Ideas

- a. Spring Fundraisers:
 - i. Butter Braids fundraiser is kicked off, response is slow.
 - 1. Pickup is 10.7.18, Amy to contact volunteers
 - ii. Book Fair: 10.31.18- 11.2.18:
 - iii. FreshFarm fundraiser: 10.8.18-10.22.18
 - 1. Distribution set for 11.5.18, but discussion to move to 11.7.18 due to ½ day.
 - 2. Lisa is working with vendor on locally sourced maple syrup and candles.
 - iv. Clothing Driver: tentative 11.3.18
 - 1. Going with a new company which will benefit the Big Brothers Big Sisters program.
 - 2. Would be a one weekend event rather than a bin collection.
- b. Flower stem sales for Winter concerts
- c. Stop & Shop A+ up and running
- d. Box Tops are being collected by Shawna Lee, a monthly winner has not been chosen yet

VIII. Other:

- a. Executive Board Positions Available for school calendar year 2019-20: President, Recording Secretary
- b. Chairperson needed for 2019-2020 Teacher In-service luncheon.
- a. We have a new Webmaster – Anna Rodriguez
- b. Quassy Night was a big success
- c. Spirit Wear Sale:
 - i. Sales at the open houses were good. All the headbands sold as well as several t-shirts. Parents were receptive and many took the Spirit Wear web link slip home to order online.
 - ii. Delivery of items will be in time for Natures Classroom.
 - iii. Discussion of team wear and coordinating with spirit wear, Mrs. Murphy to follow up with Mr. Plasky
- d. Direct Donation is down, will be open until October
- e. PHS Drama production: RMS and MMS to bus their students to PHS to watch the PHS drama club do a dress rehearsal of their program
- f. Jeremy Nelson: Director of Fine Art for Region 15: ASAP! Side by Side Program (Washington Depot): Waterbury Symphony performs for schools: Gives out grant awards; Do a performance for the entire district

Meeting Adjourned 9:01

All in favor:

ROLE	NAME
Co-President	Amy Parrott
Co-President	Colleen Brower
Vice President	Lisa Ferguson
Recording Secretary	Jen Caraglior
Corresponding Secretary	Janessa Greenwood
Treasurer	Kanwal Hussain

