

## EXECUTIVE BOARD MEETING AGENDA

January 11, 2017

- I. **Welcome and Introductions: Lisa Ferguson (new VP)**
- II. **Principal's report:**
  - a. Looking at budget and staffing for next year; not many changes are expected due to budget constraints, however, MMS is in support of reinstating a health instructor.
  - b. Daily schedule change: in discussion phase at this point
  - c. Enrollment might drop by about 10 students next year
  - d. District calendar got posted on the Region 15 website.
  - e. Region 15 Administrators are planning a parent meeting on critical thinking and what they are doing to support and enhance it; Big Ideas Math program may be planned for another parent evening meeting.
  - f. Unique Week was a success!
- III. **Teacher Rep report:**
  - a. Keri Grieder: Student Government is sponsoring "Treats for Troops": this is a "Meal Deal" incentive at Feb dance. Students are encouraged to bring in "treats for troops" to receive a free meal at the dance. Mrs. Cassidy will email the PTO the list of "Treats for Troops" so the PTO can add it to our email blasts.
  - b. Mrs. Cassidy: They are re-opening Yearbook orders, now on line instead of hard copy paper forms and an e-share where families can share digital files of their kids fun school stuff to be added to the yearbook! Email Mrs. Cassidy if you're not sure you ordered at yearbook already.
    - i. The PTO is encouraged to start taking photos early next year to be added to the yearbook for next year.
- IV. **Follett Challenge**
  - a. 6th grade ELA teachers Barbara Marano and Mr. Walsh wrote a grant for the Follett Challenge.
  - b. By participating in it, we have the opportunity to earn thousands of dollars in goods and services from the Follett Book Company.
  - c. The Follette Challenge grant is about literacy and all the literacy initiatives here at MMS.
  - d. Part of the judging process will be voting on the video they developed. They requested the PTO's help in promoting voting on the video which = 20% of the total grant score.
  - e. Video distribution:
    - i. The video will be on Utube but then will be on Follette's website.
    - ii. Dr. Sieller will also send a link to the video on Messenger.

- iii. The PTO will reach out to MES and LMES re: voting since students will eventually come to MMS as well as the PTO Advisory and Jessica Clark to also post on the Facebook Region 15 parents page and Twitter, Voices and Waterbury Republican; The PTO will put it on the MMS PTO website with a link to vote
- iv. Mrs. Marano will create flyers to be inserted in book fair purchases and handouts at the concerts next week.
- f. To vote individuals have to be 13 years or older
- g. Individuals can vote once per day; see timeline handout
- h. By the end of April awards are given out
- i. The grant awards books or services; Mrs. Marano is not sure what is in the scope of award.

**V. Budget Review:**

- a. Chrome Book request from Teacher Grants: Need status:
  - i. Anna will review the quotes submitted and follow up on purchasing these.
- b. Spirit Wear check:
  - i. Colleen will follow up with Goyette
- c. New microwave requested for the cafeteria; will cost about \$200
  - i. All in favor of purchasing.

**VI. Advisory Update:**

- a. No update

**VII. Updates:**

- a. Panera:
  - i. Will make about \$20
- b. Spirit Wear:
  - i. Closed 12.2.16
  - ii. We grossed \$403; we owe Goyette \$169 so we made a profit of \$234.
  - iii. Product Feedback:
    - 1. Head bands don't stay on!!
  - iv. Open up another sale in the Spring
- c. Flower Stems:
  - i. Cleared about \$40
  - ii. Very well received!
- d. Cookie Exchange:
  - i. Use the conference room instead of the teacher's room next year
  - ii. Use smaller bags
  - iii. Gluten free cookies very appreciated
- e. Incorporated vs. Unincorporated:
  - i. Get update from Amy Incorporated protects us from being personally sued
- f. PTO email address change:
  - i. PTO is working to secure a new email address so they do not have "region 15" as part of it.

## VIII. Coming Up:

- a. Flower Stems (1/18 and 1/19):
- b. Book Fair (1/18-20):
  - i. Wish Lists: promote to the teachers! Follow up with Mrs. Betts
  - ii. Volunteers being secured
- c. ArcAttack (Cultural Arts): Christina Beradris is the chair
  - i. Arcattack: Energy and electricity: Music and Science
  - ii. Mrs. Cassidy would be the lead staff
  - iii. Can't come here bc it's difficult for them to pack up their stuff and come to MMS; can MMS go to the Ridgefield Playhouse?
  - iv. \$10 per ticket
  - v. PTO can help fund the cost but can't fund the whole thing
  - vi. Christina to get more info to Dr. Sieller
- d. Mixed Bag Fundraiser (2/23-3/10):
  - i. Spring Feb 24 – March 10
- e. Farmraiser CT (possible fundraiser): Lisa Ferguson
  - i. 3 different programs:
    1. Product selection (honey, jelly, etc):
    2. Fruit and Veggie bag:
      - a. Local farm: Sporthill Farm in Easton
      - b. Not organic: will that be a problem?
      - c. \$15 – 20 per bag not month
      - d. Can commit to a season or do it yearly
    3. Seed program:
      - a. March timeline
      - b. Individual seed packs
      - c. Boxed seed packs
    4. 45% profit margin
- f. Author/Illustrator Visit?:
  - i. Lanny Ball and Mrs. Betts have been trying to coordinate the author visit with Tim Green with Rochambeau and have hit many challenges. It doesn't seem as though they are resolvable on the author side, unfortunately.
  - ii. We and Amy Pottbecker from RMS are looking at possible alternates such as Jordan Sonnenblick and Lynda Mullaly Hunt now, but will need to reschedule the first date that we had initially planned (Feb 2). An alternate date with a potential new author (if one is found) will need to be set in the March time frame.