



MMS PTO EVENTS and ACTIVITIES 2016-2017

Art Show

Event held in April. Help is needed during the year to mat and label artwork along with setup and clean up for the show.

Board Member : Joanna Naylor

Coordinator : Albana Lame

August Teacher In-Service Lunch

Held on one day during the week before the kids' first day of school. Sandwiches paid for by MMS. Help is needed to order sandwiches, set-up, clean-up, and provide food items, etc ...

Board Member : Amy Parrott

Coordinator : Darlene Capozzi, Mara Ford / Chair : Georgia Anastasiodi

Author Visit

Chooses an author, sets up a visit to MMS during the school day, and organizes book orders for students.

Board Member : Colleen Brower

Back to School Bash

School wide social, family event held in early September. Help is needed for set-up, clean-up, and other miscellaneous tasks.

Board Member : Amy Parrott

Coordinator : Lisa Ferguson, Becky Mardorf

Back to School Packet Assembly

Assists MMS staff on the Thursday morning before school begins in putting together the packet each student will receive on the first day of school.

Board Member : Colleen Brower

Chair : Jennifer Masi

Bakers

Provides baked items/refreshments for MMS faculty meetings or other MMS PTO events.

Board Member : Amy Parrott

Book Fair

Held during the school day in September and April. Help is needed with set-up, clean-up, checkout purchases, etc.

Board Member : Colleen Brower

Coordinator : Amy Falk

Book Swap

Coordinates one or more book swaps for students at MMS during the year. (Help with coordinating, organizing, etc needed.)

Board Member : Heather Ross

Coordinator : **Needs Coordinator**

Box Tops for Education

Collects all Box Tops turned into MMS, submits them to Box Tops company for money redemption, organizes contests, and gives out prizes as incentives.

Board Member : Anna Forino

Chair : Shawna Lee Kwashnak

Butter Braids

Board Member : Amy Parrott

Coordinator : Candice Graziano

Coffee Fundraiser

Board Member : Joanna Naylor

Coordinator : Candice Graziano

Community Service

Plans/coordinates various community service opportunities for students at MMS.

Board Member : Amy Parrott

Coordinator : Cyndy Yorns

Cookie Swap

Organizes a cookie swap in the teacher's lounge in December for the MMS staff to enjoy a variety of holiday cookies baked or bought by MMS parents.

Board Member : Amy Parrott

Coordinator : Kim Bandak

Cultural Arts

Committee investigates and plans programs or special events to be held in the school for the cultural enrichment of the students. Help is needed with set-up and clean-up on day of event(s).

Board Member : Anna Forino

Coordinator : **Needs Coordinator**

Direct Donation

In charge of sending out mass emails to MMS parents/guardians for PTO news/requests.

Board Member : Anna Forino

Email Blasts

In charge of sending out mass emails to MMS parents/guardians for PTO news/requests.

Chair : Heather Ross

End of the Year Picnic

Held on the last day of school (during school). Help is needed to purchase food, set-up, clean-up, cook, serve, supervise, etc.

Board Member : Amy Parrott

Coordinator : Kris Generali

Family Fun Nights

An evening event. Help is needed to set-up, clean-up, decorate, run activities, etc. Type(s) of event and themes vary.

Board Member : Amy Parrott

Coordinator : **Needs Coordinator**

Hospitality

Coordinates refreshments (food/drink items) for MMS Faculty Meetings, PTO Meetings, and other school functions.

Board Member : Amy Parrott

Chair : Amy Parrott

Library Volunteers

Board Member : Heather Ross

Jeaninne Catalog/Cherrydale Farms Extravaganza

Board Member : Amy Parrott

Coordinator : **Needs Coordinator**

Mixed Bag Fundraiser

Board Member : Amy Parrott

Coordinator : Kris Generali

Mustang Message

Coordinator collects money from parents interested in putting a message on our wood mustang in the foyer in front of the office and organizes with the office which messages will be posted each week.

Board Member : Amy Parrott

Coordinator : Cyndy Yorns

Planter Care

Maintains the two planters in the front of MMS and one planter in the back of MMS with soil and plants.

Board Member : Amy Parrott

Coordinator : Janessa Greenwood

Quassy Night

Family fun event which will give MMS families a discounted price on one day or evening of rides (date to be determined) at Quassy Amusement Park.

Board Member : Amy Parrott

Coordinator : **Needs Coordinator**

Spirit Wear

Organizes a t-shirt contest amongst students and is in charge of ordering t-shirts and other MMS-logo items for sale at PTO events or school activities. Help is needed tallying, assembling, and distributing orders.

Board Member : Colleen Brower

Coordinator : Janessa Greenwood

Spring Fundraiser

Potential fundraiser in the March or April, possibly including wine tasting and silent auction items.

Board Member : Joanna Naylor

Coordinator : Joanna Naylor, Erin Hawker

Square 1 Art

Raises money for the art program at MMS through specialty item sale with students' own design.

Board Member : Colleen Brower

Coordinator : **Needs Coordinator** Chair : Katja Evans

Staff Appreciation Breakfast

Held in June (usually 1st Monday of June). Help is needed with set-up, clean-up, serving, and providing food items.

Board Member : Joanna Naylor

Coordinator : **Needs Coordinator**

Stop and Shop A+ Program

Inputs Stop & Shop numbers online for MMS and coordinates reward incentives to help increase submission numbers which results in free money for MMS technology.

Board Member : Heather Ross

Coordinator : Niloufer Mathews

Student Directory

Help is needed during September compiling student/family information to be included in the PTO sponsored student directory.

Board Member : Anna Forino

Coordinator : Anna Forino

Teacher Appreciation Week (May)

Requests and organizes refreshments in the teacher's lounge on one or more days during Teacher Appreciation Week, May 2 to May 6.

Board Member : Amy Parrott

Coordinator : **Needs Coordinator**

Teacher Grants

Contacts teachers for desired items, holds drive to collect items, and then distributes items to teachers.

Board Member : Colleen Brower

Coordinator : Colleen Brower

Volunteer Coordinator

Collects completed volunteer sign-up forms at the beginning of the year and maintains excel file of MMS PTO coordinators and volunteers then email coordinators the list of volunteer names associated with each committee/event.

Board Member : Amy Parrott

Coordinator : Amy Parrott

Website

Maintains and updates MMS PTO website.

Board Member : Colleen Brower

Coordinator : Sarah Grousseau

Whenever & Wherever

Emails the list of whenever/whatever volunteers when needed for any event or request.

Board Member : Amy Parrott

Coordinator : Amy Parrott

8th Grade Dance

Held in June. Help is needed in organizing event, setting up, purchasing food items, etc.

Board Member : Amy Parrott

Coordinator : Niloufer Matthews