

Attn: _____
(insert company name)

Date: _____

Dear Sir/Madam,

We are contacting you on behalf of the Haworth Home and School Association (HHSa) to request sponsorship or a donation for our biennial spring fundraiser being held on **April 4, 2019**. The HHSa is a non-profit organization run by parent volunteers and serves the Haworth Public School located in Haworth, NJ consisting of over 450 students in grades K-8. The HHSa provides funding for field trips, cultural arts assemblies and classroom supplies as well as other materials to enhance our children's education. In addition, we are hoping this year's fundraiser will help pay for a new S.T.E.A.M lab for our school.

The HHSa relies heavily on the generosity of its community to support our fundraiser, whether it be in the form of a monetary sponsorship or, donation of an experience or item for our silent auction/raffle. Enclosed you will find details regarding sponsorship and donation options. We hope you will consider supporting the HHSa efforts since every dollar raised at the event will go back to the school.

We kindly request that all donations are received by **March 15, 2019**. Donations can be delivered or mailed to **HHSa ATTN: Spring Event Committee 38 Schraalenburgh Road Haworth, NJ 07641** or to the school address below. However, if you are unable to deliver please call Lara Weinberg at 646-345-6062 so that we can arrange for a member of our team to pick up your donation.

The HHSa is a designated 501c(3) charitable organization, so your donations will be tax deductible (Tax form by request). We will also include your company name and/or logo in all our event materials.

We appreciate your consideration of this request and look forward to hearing from you.

Sincerely,

The HHSa Spring Event Committee

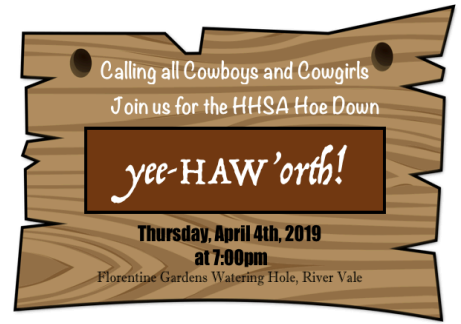
Lara Weinberg Email: laraweinberg@yahoo.com

Jessica Kolkebeck Email: jamuth@yahoo.com



The Haworth Home & School Association

c/o Haworth Public School, 205 Valley Road, Haworth, NJ 07641
www.haworthhsa.com



Sponsorship/ Donation Form

Please have all materials and donations in by March 15, 2019 to ensure printing time

Company Name: _____

Contact Name: _____

Address: _____

Phone: _____ Email: _____

Website: _____

Full Gift Donation: _____

Estimated Value: _____

Special Instructions for Buyer (if any): _____

Please check all that apply:

- GOLD Sponsor \$500 (*Name/Logo listed on HHSA webpage for the school year & recognized at the event*)
- SILVER Sponsor \$250 (*Name/logo recognized at the event*)
- Raffle basket donation (to be delivered by _____)
- Raffle basket donation enclosed
- Promotional material enclosed
- I would like to give a donation in the amount of \$ _____

All contributions are tax deductible. A Tax Receipt will be provided upon request.

Donor Signature: _____ Date: _____

Questions: Lara Weinberg at laraweinberg@yahoo.com

Donations/Raffle Items Drop Off: Spring Event Committee, 38 Schraalenburgh Road, Haworth, NJ 07641

Promotional Materials: Email to strattonofficesolutions@gmail.com