

**LINTON SPRINGS ELEMENTARY PTA
PTA CASH VERIFICATION FORM**

Event: _____ Date: _____

Person submitting deposit: _____

Apply to which budget account: _____

(Include account # if you have it – see budget)

of checks _____ Total amount of checks: \$ _____

Total amount of cash: \$ _____

Total amount of online deposit: \$ _____

TOTAL DEPOSIT \$ _____

Counter's Signature: _____ Date: _____

Counter's Signature: _____ Date: _____

Treasurer's Signature: _____ Date: _____

*Note: PTA financial policy requires that at least two (2) people are responsible for counting money at the end of each event. At least one (1) counter **must** be a PTA Board Member.*

FOR EVENTS WITH CASH ACTIVITY:

BEGINNING CASH \$ _____

Counter's Signature: _____

Counter's Signature: _____

ENDING CASH \$ _____

Counter's Signature: _____

Counter's Signature: _____

**LINTON SPRINGS ELEMENTARY PTA
PTA EVENT CASH VERIFICATION FORM**

Event: _____ Date(s): _____

DATE: _____

BEGINNING CASH \$ _____

Counter's Signature: _____

Counter's Signature: _____

ENDING CASH \$ _____

Counter's Signature: _____

Counter's Signature: _____

DATE: _____

BEGINNING CASH \$ _____

Counter's Signature: _____

Counter's Signature: _____

ENDING CASH \$ _____

Counter's Signature: _____

Counter's Signature: _____

DATE: _____

BEGINNING CASH \$ _____

Counter's Signature: _____

Counter's Signature: _____

ENDING CASH \$ _____

Counter's Signature: _____

Counter's Signature: _____

DATE: _____

BEGINNING CASH \$ _____

Counter's Signature: _____

Counter's Signature: _____

ENDING CASH \$ _____

Counter's Signature: _____

Counter's Signature: _____

DATE: _____

BEGINNING CASH \$ _____

Counter's Signature: _____

Counter's Signature: _____

ENDING CASH \$ _____

Counter's Signature: _____

Counter's Signature: _____