

SPTO Meeting Agenda
January 9, 2024
7pm, Google Meet

<https://meet.google.com/igi-iyes-gfj>

- **Principal Updates**
 - a. Center
 - b. Hale
- **Unfinished Business**
 - a. Staff Holiday Gifts Summary
 - b. Family Photo Shoot Summary
 - c. Wreath Making Workshop Summary
 - d. Center/Hale Merchandise Sale Summary
 - e. Wizards (Fundraising) May 2, 2024
- **New Business**
 - a. Talent Show January 27, 2024
 - b. Grade Level Shirts
 - c. Class Parties / Popcorn Parties / Movie Nights
- **Committee Updates - Volunteer for committees on the website/app**
 - a. Social
 - Social Media Update (Kate Schoon)
 - In School Programming (STEAM) (Kat Copeland)
 - Project Prep (Jenny Wu)
 - Upcoming Volunteer Opportunities:
 - 1. Arts Buffett (Kaitlyn Smith)
 - 2. Talent Show (Kat Copeland)
 - 3. 5th Grade Moving Up Ceremony (Bridgett Sadler)
 - 4. 8th Grade Moving Up Ceremony - no current volunteers
 - b. Fundraising
 - Upcoming Volunteer Opportunities:
 - 1. Wizards
 - 2. Vendor Fair
 - c. Staff Appreciation / Caffeinate & Educate
 - d. Room Parent Coordination
- **Officer Updates**
 - a. Center Chair (Kara Killough)
 - b. Hale Chair (Marcy Eckel)
 - c. Secretary (Maureen Mazzone)
 - d. Co-Treasurers (Michela Mathur and Andrea Kennedy)
 - e. Website Coordinator
- **Next Meeting Agenda Items**
- **Vote in November Minutes**